

**FORM 'A' - Saskatchewan**

**To:** \_\_\_\_\_

Transfer Form 'A' A-

**At:** \_\_\_\_\_

**Forecast of Crude Oil and Condensate Delivery Volumes to Cleaning Plants, Truck Terminals, Pipeline Connected Batteries and Gathering and Feeder Pipelines**

Page \_\_\_\_\_ of \_\_\_\_\_

Operator Name .....		Operator Code
Address .....		
Contact	Telephone	

Delivery Month  Days in Month _____
Date Submitted
Revision  <input type="checkbox"/> #

**Forecast Location Identification and Codes**

<b>FROM</b>	Cleaning Plant	OR	Truck Terminal	OR	Pipeline	OR	Operator	Battery or Plant	Location Description .....
	Cleaning Plant	OR	Truck Terminal	OR	Pipeline	OR	Operator	Battery or Plant	Location Description .....

**Shippers**

**Forecast Volumes (cubic metres)**

Code	Name	Crude Oil	Segregated Condensate	Total
<b>FACILITY TOTALS</b>				

<b>If total forecast exceeds calculated Capability Number, attach Request for Capability Increase Form 'A' and provide major reason(s) Crude Oil Logistics Committee Forecast Deviation Code has been used.</b>	<b>COLC Forecast Deviation Code</b>
Explanation:	

**See back side of form for instructions on completion and submission of this form**

Please direct questions and forms requests to:  
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Telephone: (403) 253-6378  
 e-mail: info@colcomm.com

## COMPLETION OF FORM 'A' - Saskatchewan

This form is used to forecast volumes for crude oil and condensate that will be delivered to a receiving facility. The operator of the facility originating the delivery completes and submits this form indicating:

- the source location of the delivery;
- the destination location for the delivery; and,
- the forecast delivery to each Shipper (in gross m<sup>3</sup> per month).

### General

**To / At:** Indicate name of Contact and Company Form 'A' is directed to.

**Transfer Form 'A':** Indicate if this a transfer Form 'A'. See Crude Oil Logistics Committee Forecast Reporting Calendar.

**Page:** Page number and total number of pages submitted.

**Operator Name:** Name of the company submitting the forecast.

**Operator Code:** The SER assigned alpha-numeric code for the company submitting the forecast. This MUST be the company that originates the deliveries from the Forecast Location designated "FROM".

**Address:** Complete mailing address, including postal code, of the company submitting the forecast.

**Contact:** Full name of the person to whom queries about the forecast can be directed.

**Telephone:** Complete telephone number, including area code, of the forecasting company's contact.

**Delivery Month:** Year and month in which forecast volumes will be delivered in yymm format.

**Days in Month:** Indicate number of days in the forecast month.

**Date Submitted:** Date forecast or amended forecast is submitted.

**Revision:** Enter check mark in box this is an revised forecast. To the right of the box indicate what revision this forecast represents. (e.g.. 1,2,3...)

### Forecast Locations

Indicate the codes for both the facility originating the forecast delivery in the section marked "FROM" and the facility receiving the delivery in the section marked "TO".

**Cleaning Plant Code:** The SER defined specific facility code.

**Truck Terminal Code:** The SER defined specific facility code.

**Pipeline Code:** The SER defined specific facility code.

**Operator Code:** The SER defined specific company code.

**Battery or Plant Code:** The SER defined specific facility code.

### Possible Transfers

FROM	TO			
	Cl. Plant	Truck Term.	Pipeline	Battery or Plant
Cleaning Plant		X	X	
Truck Terminal	X	X	X	
Pipeline			X	
Battery or Pant	X	X	X	X

**Location Description:** For a cleaning plant or truck terminal, enter the facility name; for a pipeline, enter the pipeline name; for a battery, enter the legal description of the battery site; for a gas plant, enter the plant name.

### Shipper

**Code:** Enter the SER assigned code.

**Name:** Name of the company taking delivery of the volume and delivering it forward.

SER = Saskatchewan Energy and Resources, Resource Development

### Forecast Volumes

The forecast delivery volume to the Shipper during the indicated delivery month. Express the volume to the nearest 1/10 cubic metre under the following categories:

**Crude Oil:** The forecast delivery volume of clean marketable crude oil for the indicated delivery month.

**Segregated Condensate:** The forecast delivery volume of clean marketable segregated condensate for the indicated delivery month. Report only condensate volumes shipped separate from crude oil and designated as condensate in the pipeline.

**Total:** The sum, by shipper of Crude Oil and Segregated Condensate.

**Facility Totals:** The total delivery to the receiving Facility indicated in the three categories, above.

### Explanation

If the total forecast exceeds the Base Capability Number calculated using the Crude Oil Logistics Committee approved formula, a Crude Oil Logistics Committee Forecast Deviation Code and a full explanation must be provided.

Code	Explanation - Main Reason For Change
01	Production Increase - New Well
02	Production Increase - Well Workover
03	Facility Turnaround or Maintenance
04	Revised Delivery Point
05	Road or Weather Conditions
06	Field Tank Inventory - Included
07	Field Tank Inventory - Excluded
08	Shut-in Production
10	Change in Battery Operator
11	Change in Shipper Information
12	Forecast Error
13	Production Increase - Outside Production
14	Operational Problems at Battery
15	Royalty Revision
99	Miscellaneous - Requires Full Explanation

## FORM SUBMISSION

FOR ORIGINAL FORECASTING PURPOSES, the completed Forms 'A' must be submitted to the receiving facility operator in accordance with the Crude Oil Logistics Committee's Forecast Reporting Calendar. If computer-generated Forms 'A' are submitted, these forms are to follow the guidelines of this Form 'A' as to content and data order.

TRANSFER FORMS 'A' are to follow the timetable set forth in the Crude Oil Logistics Committee's Forecast Reporting Calendar.

## REVISIONS

Revised Forms 'A' that increase supply forecasts can only be REQUESTED, and will be acted upon to the degree that all the Shippers of the battery's oil have the flexibility to act.

Revised Forms 'A' are used for requesting volume increases and for notifying of volume decreases only in cases where a battery delivers through a pipeline-connected battery.

The operator of the pipeline-connected battery is then responsible for submitting a Form 'B' to affected Shippers requesting the increase or notifying of the decrease.

Shippers act on notices of decrease and requests for increase to the degree that all the affected Shippers can act by changing their Notices of Shipment.

Pipeline connected facility operators do not submit Revised Forms 'A' to connected pipelines.

Revised Forms 'A' and Forms 'B' and Revised Forms 'B' may be submitted from the date of EPINC Apportionment until noon of the third last business day of the Delivery month.

**A Revised Form 'A' or Revised Form 'B' replaces the previous Form forecast.**